



**Sheraton
Gateway Airport
Hotel**
1900 Sullivan Road
Atlanta, GA 30337
(770) 997-1100
**\$85/night –
SGL/DBL**
**Mention Takin' It
Step by Step**

REGISTRATION FORM (Please Print CLEARLY & COMPLETE ALL fields)

ATTENDEE INFORMATION (ONE FORM PER PERSON)

Last name:	First:	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs.	<input type="checkbox"/> Miss <input type="checkbox"/> Ms.	Email address:
Street address:	Cell:	Home:		
City/State/Zip:	Attended this event before? <input type="checkbox"/> No <input type="checkbox"/> Yes: What Yr(s)_____	Previous/Current SBS class member? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, What year(s)_____ Type of dance(s)?_____		
Are you an Instructor? <input type="checkbox"/> Yes <input type="checkbox"/> No Topics to discuss @ Instructors' Forum?		Submit names of line dances:		
How did you hear about event?	Name of Dance Organization:	Meal Option -Choose 1 <input type="checkbox"/> Chicken <input type="checkbox"/> Fish		

EVENT REGISTRATION PRICING

Registration Options (Select)	EARLY PRICING Thru 1/31/12	STANDARD PRICING 2/1/2012 – 4/30/2012	LATE PRICING After 4/30/2012
Individual Wkd Pkg w/ T-Shirt All workshops, events, After 5 Sat Affair, Commemorative Journal, and Event T-shirt (mark shirt size below)	<input type="checkbox"/> \$80	<input type="checkbox"/> \$90	Option Not Available
Individual Wkd Pkg w/o T-Shirt (all above but no T-shirt)	<input type="checkbox"/> \$65	<input type="checkbox"/> \$75	<input type="checkbox"/> \$85
Saturday Day/Night Pass (Sat workshops, dinner & dance)	<input type="checkbox"/> \$55	<input type="checkbox"/> \$65	<input type="checkbox"/> \$75
Group Reserved Seating Package 10 Event Weekend Passes, Commemorative Journal, ^T-shirt & Reserved Table for GROUP OF 10 All forms/monies must be submitted at SAME time	<input type="checkbox"/> \$850 table	<input type="checkbox"/> \$950 table	<input type="checkbox"/> \$1050 table (NOTE: T-shirts will NOT be included if forms/monies received after 4/30)

ADDITIONAL OPTIONS

~T-Shirt (\$15 for S, M, L, XL)
(\$18 for 2XL, 3XL, 4XL)

S
 M
 L
 XL
 2XL
 3XL
 4XL

NOTE: In order for your Group Name/Organization's name to be printed on Event T-Shirt, **T-shirt orders must be received no later than April 30, 2012.**

<input type="checkbox"/> DVD Order \$35 - includes S&H	<input type="checkbox"/> ATL Tour \$30 Thur: 10am – 3pm	Credit Card Info Service charges applied if paying by credit card (check site for fees)	Circle one: MC VISA AMEX DISCOVER
Card Holder Name: _____		Account Number: _____	
Expiration Date: _____		Security Code on Back: _____	
		Card Holder Signature: _____	

REFUND/CANCELLATION POLICY

Refund/Cancellation Policy: If Refund Request is received before March 31, 2012, \$15 administrative processing fee will apply. If Refund Request is received between April 1, 2012 thru May 31, 2012, \$25 administration fee. Substitutions/Exchanges are welcome in lieu of cancellations until May 31, 2012, and must be made in writing. Requests for refunds must be made in writing and postmarked or faxed stamped no later than May 31, 2012. No refunds will be issued on-site. **After May 31, 2012, NO refunds, transfers or exchanges issued.** No refunds will be made on Vendor Tables, Souvenir Ads, Advertising Space, DVDs, CDs or t-shirt purchases. The event program is subject to change. No refunds will be issued under these circumstances. Please check the website often for the most up-to-date program scheduling.

RELEASE AGREEMENT

Release Agreement: I understand that the organizers of the 2012 Southeast's Largest Dance Convention™, their employees, associates & assigns will not be held liable for any injuries sustained by any persons attending the event. Each person attending in any capacity does so entirely at his/her own discretion and risk. All copyrights created relating to reproductions in which my name, likeness, image, voices, and/or performance are featured shall be the sole & exclusive property of event organizers. **Signature required. REGISTRATION NOT VALID WITHOUT SIGNATURE.**

Signature _____

Date: _____

Make MONEY ORDERS & CASHIER'S CHECKS payable to STEP BY STEP & mail completed form with payment to:
STEP BY STEP, P.O. BOX 263, LITHIA SPRINGS, GA 30122

NO PERSONAL CHECKS ACCEPTED

For General Event Inquiries or questions about Event Registration, contact:

Gail Smith 1 (855) 457-7837 ext. 85

Nic Elliott 1 (855) 457-7837 ext 808

gail@takinitstepbystep.com

Additional Registration Options:

Fax 1 (888) 861-6340 or Online at:

www.LetStep.com

Staff Only

Date Rec'd: _____

M.O./Cashier's Ck# _____

Initials _____

Table # _____

updated 3.26.12